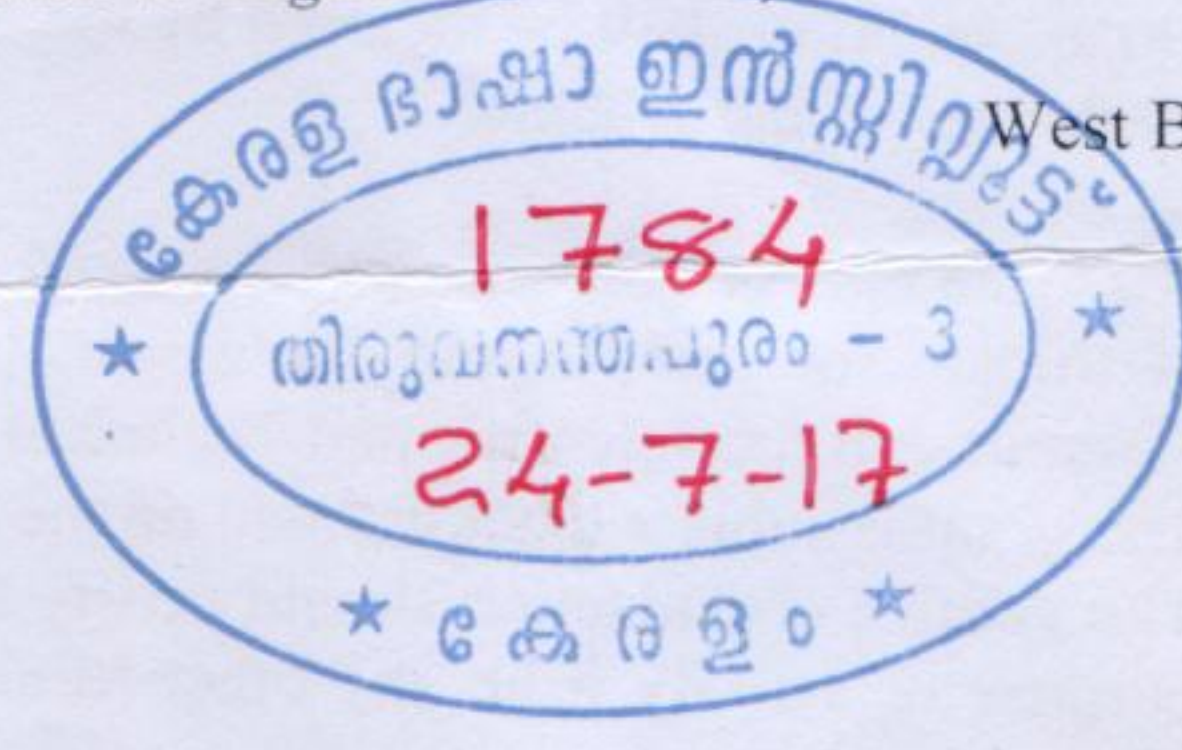


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F. No. 10-01/2017-Grant (SC Sub Plan)
Government of India
Commission for Scientific & Technical Terminology
Ministry of Human Resource Development
(Department of Higher Education)



West Block No. VII, R.K.Puram,
New Delhi - 110 066.

Dated:19.07.2017

To
The Accounts Officer,
Pay & Accounts Office (Education)
Shastri Bhawan,
New Delhi -110 001.

Sub: - Scheme of Production of University Level Books in Indian Languages under Schedule Caste Sub Plan

Sir,


I am pleased to sanction and release recurring grant of **Rs. 5,00,000/- (Rupees five lakh only)** under Plan for the year 2017-18 to the **Director, State Institute of Languages, Nalanda, Thiruvananthapuram, Kerala-695003** in order to meet the expenses towards "University Level Book Production in Regional Languages and Hindi", a Central Government sponsored scheme of Ministry of Human Resource Development, Department of Higher Education.

The grant is subject to the following terms and conditions: -

1. The Academy/Board/Cell may follow the following points related to the scheme of textbook production: -
 - i) Under this scheme, Text Book according to the syllabus of Diploma/Bachelors Degree/ Master Degree level Science & Technology Subjects be written by Expert/Writer/Teachers who belongs to Schedule caste community only.
 - ii) Schedule caste students be given the Books under this scheme with 50% discounted price.
 - iii) Book Published under this scheme should be clearly mentioned that the publishing book is under special scheme of Schedule Caste community Welfare Scheme, Government of India.
 - iv) The amount sanctioned has to be spent towards production of approved literature including books, reference works, monographs research journals, readings, digests, dictionaries, encyclopedia etc. relevant to the courses of studies meant for medium change over in the university education including polytechnic level education and plus two stage.
 - v) In the field of textbooks priority should be given to original writing and text books written under the programme should be directly linked with the syllabi content of prescribed courses so as to suit the requirements of Indian course.
 - vi) Translation/adaptations of the textbooks of the world would also be encouraged so as to on the one hand, supplement the text book effort and on the other stimulate Indian authors for works of the highest quality.
 - vii) The expenditure from out of the grants sanctioned is limited to meet the cost of (i) preparation of manuscript (ii) publication of manuscript.
 - viii) The cost of preparation of manuscripts would include payment of remuneration of authors, veters and reviewers; in case of translation, translation charges; and all other expenditure such as expenditure on typing of the manuscript, preparation of diagrams, photographs etc. directly connected with the preparation of manuscript. The rates of remuneration to be given to authors, translators, veters shall be those as are already applicable to various Book Production Boards/Hindi Granth Academies/University Cells and in case of doubt the decision of the Chairman, Commission for Scientific and Technical Terminology shall be the finals.
 - ix) Publication of manuscripts may be done according to the existing practice and at approved rates.
 - x) The pricing of the books may be done as per the guidelines of the Ministry.
 - xi) Copies of all the books published will be required to be sent by the publishing agency to the Commission or the agency nominated for the purpose of meeting the copyright obligations and for purposes of record etc.


2. As per the Grants-in-Aid and Loan Rules and Advances of Government of India (Rule 209-215), the Grantee Organization
- i) The grant release is a recurring grant [Rule.209(5)] and is for the financial year 2017-18.
 - ii) The grants released can be used only for the purpose for which they have been released as per the scheme [Rule 209(5)].
 - iii) No expenditure shall be incurred by the Academy/Board/Cell on the items not approved as per the guidelines of the scheme.
 - iv) After the close of the financial year and in any case not later than 31st March, 2018, a utilization certificate for the purpose for which it has been sanctioned should be sent to the Chairman, Commission for Scientific and Technical Terminology
 - v) The grant is subject to adjustment on the basis of the Audited Statement of Accounts.
 - vi) The grantee organization should certify that it has not obtained or applied for grants for the same purpose or activity from any other Ministry or Department of the Government of India or State Government.
 - vii) The Academy/Board/Cell shall get its accounts audited from State Government Audit/ University Audit/Chartered Accountant, as the case may be.
 - viii) As per Rule 212(1), the Commission shall release the amount for subsequent financial year only after utilization certificate in respect of grants of preceding financial year is submitted. Further release of grants-in-aid in excess of 75% of the total amount sanctioned for the subsequent financial year shall be made only after annual audited statement relating to grants-in-aid released in the preceding year are submitted to the satisfaction of the Commission.
 - ix) The accounts of the Academy/Board/Cell will be maintained in accordance with the procedure prescribed by the Government of India and shall be open to a test check by the Comptroller and Auditor General of India or any other officer designated by him at his discretion in this behalf;
3. No utilization certificate in respect of the grants for the previous years due to be issued by the stipulated date is pending.
4. The sanctioned amount is debit able to Demand No. 58, Department of Higher Education, Major Head '2202' (Major Head) 05-Language Development (Sub Major Head) 05-001-Direction & Administration (Minor Head) 05-Commission for Scientific & Technical Terminology (Sub Head) 05-02-Production of books in regional languages at University level, (Detailed Head) 789.12.00.31 Grants-in-aid-General 2017-18 (Plan)
5. The pattern of Grant Expenditure has been approved by the Ministry of Finance and this sanction is being issued in conformity with the rules and regulations of the scheme as approved by the Ministry of Finance.
6. **It is certified that the grant received by this organization in the previous year has been utilized for the publication of University level textbooks and utilization certificates have been received by the Commission.**

Yours faithfully,


(Prof. Avanish Kumar)
Chairman

Copy to: -

1. Director, State Institute of Languages, Nalanda, Thiruvananthapuram, Kerala-695003
2. The Director General of Audit, A .G. C. R. Building, New Delhi.
3. D.I. (L), Ministry of H.R. D., Department of Higher Education, Shastri Bhawan,
4. The DDO, CSTT may kindly see for lodging bill with P. A. O. with three spare copies for further necessary action.
5. File.


(Prof. Avanish Kumar)
Chairman